



SAI COLLEGE

(SAI MAHAVIDYALAYA)

Affiliated to Hemchand Yadav University, Durg
& Under Section 2 (f) of the UGC Act

Ref. No.

Date :

POLICY DOCUMENT GRIEVANCE REDRESSAL CELL & CONSTITUTION OF OTHER COMMITTEES / CELLS UNDER GRIEVANCE REDRESSAL CELL

College initially had one Grievance Redressal Cell which looked after the grievances / complaints of categories including grievances related to internal / external assessment , internal complaints of all types, Ragging related grievances and grievances related to sexual harassment.

As per the guidelines of UGC and affiliating university the work done by the **Grievance Redressal Cell was reformulated and under GRC the following four different Cells/Committees are functioning**

- **Internal / External Assessment Grievance Redressal Cell**
- **Internal Complaint Redressal Committee**
- **Anti Ragging Committee**
- **Women Cell**

INTERNAL / EXTERNAL ASSESSMENT GRIEVANCE REDRESSAL CELL

Internal / External Assessment Grievance Redressal Cell works under the Grievance Redressal and looks after all the grievances related to internal and external assessment. Committee looks into the fact that any grievances received from the students in respect to the internal assessment are addressed by the concerned teachers and timely redressal of the same is done. Committee also looks into that grievances related to the external assessment are forwarded to the university timely and that concerned students are updated with the redressal done by the university as soon as the informed in received from the university.

INTERNAL COMPLAINT REDRESSAL COMMITTEE

Internal Complaint Redressal Committee in the college works under Grievance Redressal Cell and looks after any complaint received related to sexual harassment and molestation for both female and male students and staff. The Committee works on zero tolerance on any such complaints and strictly follows the guidelines of Vishakha Committee and rules and regulation framed by other statutory bodies.. Committee conducts regular meetings and students have also been involved in the structure of the committee.

STREET-69, SECTOR-6, BHILAI, CHHATTISGARH - 490006

Tel.: 9630301027, 7024886996, Email : director@saicollege.in

www.saicollege.org


PRINCIPAL
Sai Mahavidyalaya
Bhilai (C.G.)



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ANTI RAGGING COMMITTEE

Anti Ragging Committee also works under the Grievance Redressal Cell and takes all necessary steps as per the statutory bodies guidelines to ensure that there are strictly no cases of Ragging in and around the premises. The committee ensures that guidelines laid down by UGC and university in this regard are strictly followed and students are made aware of the contact details of committee members and awareness of the policy of college on zero tolerance on ragging cases is publicized among students.

WOMEN CELL

Women Cell works under GRC and works on conducting various awareness programmes for women both students and staff in areas of health, hygiene, security and other areas. Women Cell organises events and functions on various occasions like Internal Womens Day and spreads awareness through various cultural and other programmes.

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IMPLEMENTATION OF GUIDELINES OF STATUTORY / REGULATORY BODIES

The College follows the guidelines and directives of UGC, Higher Education Department, Govt of Chhattisgarh and Hemchand Yadav University, Durgas well as policies framed by the institution for redressal of grievances / complaints of students.

Some of the initiatives have been taken by college on the basis of guidelines of statutory / regulatory bodies from time to time –

FOR ANTI RAGGING

- CCTV has been installed in all classrooms, all circulation areas and parking area to monitor.
- Prospectus carries strict instruction on zero tolerance towards ragging cases of any form.
- No Ragging Posters have been fixed at prominent places in the college premises highlighting the college being a Ragging Free Campus.
- Anti Ragging Committee has been formed and the contact details of the members of the committee are fixed at prominent places.
- Website is regularly updated with the latest contact details and helplines
- Students are briefed in the induction program at the beginning of the session about the policy of the college on zero tolerance in ragging of any form.
- Undertaking from students and parents on "No Ragging of any form" and about zero tolerance of college in this regard is an integral part of admission form and is signed by every student and parent in the beginning of the session.


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प्रो. (डॉ.) जसपाल एस. सन्धू
सचिव

Prof. Dr. Jaspal S. Sandhu
MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFIMS, FAMS
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23239337, 23236288,
Fax : 011-23238858, email : jssandhu.ugc@nic.in

D.O. No. F. 1-15/2009(ARC) pt-III

25th July, 2017

Sub: Curbing the menace of ragging in higher educational institutions.

Dear Sir/Madam,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in.

Any violation of these regulations will be viewed seriously. If any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations or fails to punish perpetrators of incidents of ragging suitably, it will attract punitive action against itself by the UGC.

You are requested to step up anti-ragging mechanism by way of adequate publicity through various mediums; constitution of anti-ragging committee and anti ragging squad, setting up of **Anti Ragging Cell, installing CCTV cameras at vital points**, Anti-Ragging workshops, updating all websites with nodal officers complete details, alarm bells etc. Regular interaction and counseling with the students, identification of trouble-triggers, mention of **Anti-ragging warning in the institution's prospectus and information booklets/brochures** shall be ensured. Surprise inspection of hostels, students accommodation, canteens, rest cum recreational rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behavior/incident shall be undertaken.

Students in distress due to ragging related incidents can call the National Anti-ragging Helpline **1800-180-5522 (24x7 Toll Free)** or e-mail the Anti-Ragging Helpline at helpline@antiragging.in. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on following No. 09871170303, 09818400116 (only in case of emergency).

The UGC has got developed 4 short films and a documentary film to counsel students on ill effects of ragging. **These films are uploaded on UGC website.**

All Universities/Institutions are requested to show these films regularly to the students during orientation and other programmes. These movies are available on the following link, www.ugc.ac.in/page/Videos-Regarding-Ragging.aspx.

With personal regards,

Yours sincerely,

(Jaspal S. Sandhu)

The Vice-Chancellor
Durg Vishwavidyalaya
Government Vasudev Vaman Patankar Girls' PG College Campus,
Raipur Naka,
Durg,
Chhattisgarh.

[Signature]
PRINCIPAL
Sai Mahavidyalaya
Bilhal (C.G.)



पी. के. ठाकुर
सचिव

P. K. Thakur
IP&TAFS
Secretary

Academic Form No.
11/11



SPEED POST

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(मानव संसाधन विकास विभाग, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

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Fax: 011-2323 8858

email: pthakur.ugc@nic.in

D.O.No.F.1-15/2009(ARC)pt.III

13th November, 2017

Dear Sir/Madam

The Hon'ble Supreme Court of India in its order dated 08.05.2009 in Civil Appeal 887 of 2009 in the matter of University of Kerala versus Council, Principals', Colleges, Kerala and Others, constituted a four members committee of mental health and public health professionals with the following terms of reference.

- i. To ascertain the reasons and circumstances under which senior students resort to ragging;
- ii. To ascertain the psychological impact of ragging on students;
- iii. To assess and quantify the impact of ragging and indiscipline on the standard of education in an institution and relate it to the existing procedures used by MCI, UGC and other regulatory bodies to assess the suitability of an institution for recognition;
- iv. To recommend urgent and mandatory mental health measures to be implemented in, and practiced by school, colleges, and all educational and vocational institutions, so as to curb ragging.

The four members committee has since submitted its Report entitled "Psychosocial Study of Ragging in Selected Educational Institutions in India" to the UGC. The report has been uploaded on the UGC website and may be accessed through the link http://www.ugc.ac.in/pdfnews/7661310_Psychosocial-Study-of-Ragging.pdf. The recommendations of the study are enclosed at Annexure-I.

The important recommendations which call for an urgent action on the part of the higher education institutions are as follows:

- (1) The higher education institutions should organize welcome and orientation programmes at the beginning of every academic session involving the students through which a clear message shall be sent regarding acceptable and unacceptable behaviours. This must include zero tolerance to ragging, sexual harassment and discrimination based on caste, religion, ethnicity etc.
- (2) Apart from installation of CCTV cameras, a proper surveillance mechanism consisting of a human system of wardens, mentors etc. shall be institutionalized, wherein they should be in regular touch with the students and promote their inclusion in activities such as games, sports and extra-curricular activities etc. in the hostels.
- (3) A clear Standard Operating Procedure shall be laid down for dealing with the cases of ragging. The students should be made aware of these rules as well as the procedure for filing a complaint, who to approach and their contact information and the procedure that will be followed by the HEI, with assurance of anonymity of complaint.

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- (1) Psychosocial Support and counselling should be offered to victims as well as perpetrators so that the potential for cyclical abuse is neutralized. The engagement of counsellor's with the students could also be in the form of sensitization/training modules on power and inequalities, prejudice, discrimination, exclusion, harassment and violence, using creative methods such as drama, art, films, and other media.
- (2) The institutions must appreciate the huge diversities in the institution in terms of ethnicity, language, religion, sexuality etc. and effectively address the diversity related concerns by assessing and monitoring the social climate of institutions through regular surveys of students and staff.
- (3) The higher education institutions must provide an environment where the students learn the values of democratic, mutually respectful relationships, non-violent conflict resolution, autonomous and critical thinking, compassion and caring, respect for differences, fairness and so on. This can be done by holding programmes and activities that foster civic engagement and responsibility, critical reflection on social issues and deliberation on values.

You are requested to implement these recommendations and ensure a ragging free campus and create an institutional climate which is supportive and fair, with faculty who are attuned and interested in student development, that will become the foundation of a dynamic culture that is just, progressive and open to change towards an egalitarian society.

With kind regards,

Yours sincerely


(P. K. Thakur)

Encl: As above.

**The Vice-Chancellor
Durg Vishwavidyalaya
Government Vasudev Vaman Patankar Girls' PG College Campus,
Raipur Naka,
Durg,
Chhattisgarh.**


**PRINCIPAL
Sai Mahavidyalaya
Bhilai (C.G.)**



प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
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D.O. No.1-15/2009 (ARC) pt.III

27th June, 2019

Respected Sir/Madam,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the UGC had notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in. These regulations are mandatory for all higher educational institutions in the country.

As multiple mechanisms are required to ensure a ragging-free campus, here are some recommendations and action steps which are required to be deployed in your esteemed university and all institutions under your ambit.

A. Basic Measures:

1. Constitution of anti-ragging committee, anti-ragging squad, setting up of Anti-Ragging Cell and adequate publicity for these measures through various media are to be undertaken.
2. Mention of anti-ragging warning in the institution's prospectus and information booklets /brochures shall be ensured.
3. Updating websites of institutions with the complete address and contact details of nodal officers related to anti-ragging committee.
4. In compliance with the UGC Regulations and its 2nd Amendment regarding submission of undertaking by each student and every parent, an online undertaking in every academic year to be submitted.
5. UGC has notified 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following:

"3. (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."

6. Installing CCTV cameras at vital points.

B. Counseling and monitoring measures

1. Regular interaction and counseling with the students can detect early signs of ragging and identification of trouble-triggers.
2. Surprise inspection at hostels, students accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident shall be undertaken.

C. Creative Dissemination of the idea of ragging-free campus

1. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
2. Safety and security apps without affecting the privacy of individuals can be creatively deployed.

Contd...2

PRINCIPAL
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: 2 :

D. Using other UGC initiated measures

1. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail the Anti-Ragging Helpline at helpline@antiragging.in.
2. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Aman Satya Kachroo Trust on mobile No. 09871170303, 09818400116 (only in case of emergency).
3. UGC also drives an Anti-Ragging Media Campaign through different modes and UGC has got developed the following entities to promote anti-ragging which are available on UGC website i.e. www.ugc.ac.in.
 - a. UGC has developed 05 TVCs of 30 seconds each from different perspective i.e. Parents, Victim and Offenders.
 - b. UGC has designed and distributed posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for the prominent display.
 - c. UGC has consecutively organized 02 Anti-Ragging Competitions for students/faculty /general public for the wider awareness of the menace of ragging.

Any violation of UGC Regulations or failure of institution to take adequate steps to prevent ragging in accordance with these Regulations or failure to punish perpetrators of incidents of ragging suitably, will attract punitive action under the UGC Act.

You are requested to implement the recommendations communicated vide this office letter of even number dated December 27, 2018 and thereby ensure a ragging-free campus, a fundamental requirement for a supportive and fair institutional climate which is open to change, learning and progress.

With personal regards,

Yours sincerely,



(Rajnish Jain)

The Vice-Chancellor of all Universities.



PRINCIPAL
Sai Mahavidyalaya
Bhilai (C.G.)



सत्यमेव जयते

प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
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(शिक्षा मंत्रालय, भारत सरकार)
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E-mail : secy.ugc@nic.in

D.O. No.1-15/2009 (ARC) pt.III

30 DEC 2021 23rd December, 2021

Respected Madam/Sir,

In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the UGC had notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in. These regulations are mandatory for all higher educational institutions in the country.

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2. Mention of anti-ragging warning in the institution's prospectus and information booklets /brochures shall be ensured.
3. To create E-admission booklet or brochure, E-leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy of your institutions.
4. Updating websites of institutions with the complete address and contact details of nodal officers related to anti-ragging committee.
5. In compliance with the UGC Regulations and its 2nd Amendment regarding submission of undertaking by each student and every parent, an online undertaking in every academic year to be submitted.
6. UGC has notified 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following:
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7. Installing CCTV cameras at vital points.

B. Counseling and monitoring measures

1. Regular interaction and counseling with the students can detect early signs of ragging and identification of trouble-triggers.
2. Surprise inspection at hostels, students accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident shall be undertaken.

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1. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
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D. Using other UGC initiated measures

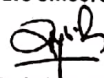
1. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail the Anti-Ragging Helpline at helpline@antiragging.in.
2. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. AmanSatyaKachroo Trust on mobile No. 09871170303, 09818400116 (only in case of emergency).
3. UGC also drives an Anti-Ragging Media Campaign through different modes and UGC has got developed the following entities to promote anti-ragging which are available on UGC website i.e. www.ugc.ac.in.
 - a. UGC has developed 05 TVCs of 30 seconds each from different perspective i.e. Parents, Victim and Offenders.
 - b. UGC has designed and distributed posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for the prominent display.
 - c. UGC has consecutively organized 02 Anti-Ragging Competitions for students/faculty /general public for the wider awareness of the menace of ragging.

Any violation of UGC Regulations or failure of institution to take adequate steps to prevent ragging in accordance with these Regulations or failure to punish perpetrators of incidents of ragging suitably, will attract punitive action under the UGC Act.

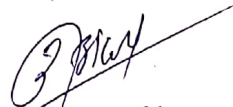
You are requested to implement the revised procedure for students to file online anti ragging affidavit communicated vide this office letter no. 3-2/2021(ARC) dated 27th October, 2021 and display the email address and contact number of the Nodal Officer of Anti Ragging of your university/college in your website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit, and also immediately instruct all the colleges under your purview to follow it.

With kind regards,

Yours sincerely,


(Rajnish Jain)

The Vice-Chancellor of all Universities.


PRINCIPAL
Sai Mahavidyalaya
Bhilai (C.G.)

छ. ग. राजपत्र

दिनांक 7 जून 2002.

"बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान (बिना डाक टिकट) के प्रेषण हेतु अनुमत. क्रमांक जी. 2-22-छत्तीसगढ़ गजट/38 ति. से. भिलाई, दिनांक 30-5-2001."

पंजीयन क्रमांक "छत्तीसगढ़/दुर्गः
सौ. ओ./रायपुर/17/2002."



सत्यमेव जयते

छत्तीसगढ़ राजपत्र

(असाधारण)

प्राधिकार से प्रकाशित

क्रमांक 140]

रायपुर, गुरुवार, दिनांक 23 जनवरी 2002 —पृष्ठांक 14, राक 1924

विधि और विधायी कार्य विभाग
मंत्रालय, डा. कल्याण सिंह भवन, रायपुर

रायपुर, दिनांक 23 जनवरी 2002

क्रमांक 573/21-अ/5/21-1-2002.—छत्तीसगढ़ विधान सभा का निम्नलिखित अधिनियम, जिस पर दिनांक 21-1-2002 को छ.ग. के राज्यपाल की अनुमति प्राप्त हो चुकी है, एतद्वारा सर्वसाधारण की जानकारी के लिए प्रकाशित किया जाता है.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
आई.एस. उबोवेजा, उप-सचिव.

PRINCIPAL
Sai Mahavidyalaya
Bhilai (C.G.)


छत्तीसगढ़ अधिनियम
(क्रमांक 5 सन् 2002)

छत्तीसगढ़ शैक्षणिक संस्थाओं में प्रताड़ना (रैगिंग) का प्रतिषेध अधिनियम, 2001
(क्रमांक 5 सन् 2002)

विषय-सूची

खण्ड :-

1. संक्षिप्त नाम, विस्तार और प्रारंभ.
2. परिभाषाएं.
3. रैगिंग का प्रतिषेध.
4. दण्ड.
5. सज्जेय अपराध, गैर जमानतीय.
6. अपराधों का विचारण.
7. छात्र के निष्कासन के लिए नियोग्यता.


PRINCIPAL
Sai Mahavidyalaya
Bhilai (C.G.)

छत्तीसगढ़ अधिनियम
(क्रमांक 5 सन् 2002)

छत्तीसगढ़ शैक्षणिक संस्थाओं में प्रताड़ना (रैगिंग) का प्रतिषेध अधिनियम, 2001
(क्रमांक 5 सन् 2002)

राज्य के शैक्षणिक संस्थाओं में रैगिंग को रोकने के लिए तथा उनके क्रियाकलापों के नियमन एवं तदसम्बन्धी एवं तदजनित विषयों के प्रावधान हेतु अधिनियम :-

भारत के गणराज्य के बावन्वें वर्ष में छत्तीसगढ़ विधान-सभा द्वारा निम्नानुसार अधिनियमित हो :-

1. (1) इस अधिनियम का संक्षिप्त नाम छत्तीसगढ़ शैक्षणिक संस्थाओं में प्रताड़ना (रैगिंग) का प्रतिषेध अधिनियम, 2001 (क्रमांक 5 सन् 2002) है। संक्षिप्त नाम, विस्तार और प्रारंभ
- (2) इसका विस्तार सम्पूर्ण छत्तीसगढ़ में होगा।
- (3) यह ऐसी तारीख से प्रवृत्त होगा जो राज्य सरकार अधिसूचना द्वारा नियत करे।
2. इस अधिनियम में, जब तक संदर्भ से अन्यथा अपेक्षित न हो - परिभाषाएं.
 - (क) "रैगिंग" से अभिप्रेत है किसी छात्र को मजाक पूर्ण व्यवहार से या अन्य प्रकार से ऐसा कृत्य करने के लिए उत्तेजित, बाध्य या मजबूर करना, जिससे उसके मानवीय मूल्यों का हनन या उसके व्यक्तित्व का अपमान या उपहास अभिदर्शित होता हो, या उसे अभित्रास, सदोष अवरोध, सदोष परिरोध या क्षति, या उस पर आपराधिक बल के प्रयोग या सदोष अवरोध, सदोष परिरोध, क्षति या आपराधिक बल प्रयोग कर अभित्रास देते हुए किसी विधि पूर्ण कार्य से प्रविरत करता हो।
 - (ख) "शैक्षणिक संस्था" में शासकीय, स्वशासी एवं अशासकीय शैक्षणिक संस्थाएं शामिल हैं।
3. किसी शैक्षणिक संस्था का छात्र प्रत्यक्षतः अथवा अप्रत्यक्षतः न तो रैगिंग करेगा और न ही उसमें भाग लेगा। रैगिंग का प्रतिषेध.
4. यदि कोई व्यक्ति धारा 3 के उपबन्धों का उल्लंघन करता है तो वह दोनों में से किसी भांति के कारावास जिसकी अवधि 5 वर्ष तक की हो सकेगी, या जुर्माने से जो 5000 रुपये तक हो सकेगा, या दोनों से दण्डित किया जा सकेगा। दण्ड
5. इस अधिनियम के सन्धान किये जाने योग्य प्रत्येक अपराध संज्ञेय व गैर जमानतीय होगा। संज्ञेय अपराध, गैर जमानतीय.
6. (1) इस अधिनियम के अधीन दण्डनीय प्रत्येक अपराध का विचारण प्रथम बार के न्यायिक दण्डाधिकारी द्वारा किया जायेगा। अपराधों का विचारण.
- (2) इस अधिनियम के उपबन्धों के अधीन अपराधों के अन्वेषण, जांच तथा विचारण में अपराध प्रक्रिया संहिता, 1973 (क्रमांक-2 सन् 1974) के उपबन्ध लागू होंगे।


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7. (1) इस अधिनियम के अधीन अन्वेषण या विचारण लंबित होने पर शिक्षण संस्था का प्रधान इस अधिनियम के अधीन किसी अपराध के लिए अभियुक्त छात्र को निलंबित, तथा शैक्षणिक संस्था परिसर तथा इसके छात्रावासों में प्रवेश से वर्जित कर सकेगा.
- (2) किसी शैक्षणिक संस्था का कोई छात्र, जो इस अधिनियम के अधीन सिद्ध दोष पाया गया हो, शैक्षणिक संस्था से निष्कासन का भागी होगा.
- (3) ऐसे छात्र जो निष्कासित किया गया हो या अन्य कोई व्यक्ति जो इस अधिनियम के अधीन सिद्ध दोष पाया गया हो, को कितनी भी शैक्षणिक संस्था में तीन वर्ष की अवधि तक प्रवेश नहीं दिया जायेगा.

छात्र के निष्कासन के लिए निबन्धित.




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संलग्न - 1
छात्र/छात्रा का शपथ पत्र

मैं (छात्र/छात्रा का पूरा नाम प्रदेश/पंजीयन/नामांकन सहित)
पुत्र/पुत्री/श्री/श्रीमती (संस्था का नाम)

..... में प्रवेश प्राप्त कर चुका/चुकी हूँ। मैंने उच्च शिक्षण संस्थानों में रैगिंग के अपराध को समाप्त करने के लिए यू.जी.सी. नियमावली 2009 प्राप्त की, उसको सावधानी पूर्वक पढ़ा और पूर्णतः समझा।

मैंने विशेषतः नियमों की कंडिका-32 का अध्ययन किया और रैगिंग किस प्रकार की होती है, के प्रति सजग हुआ/हुई। मैंने कंडिका 7 और 9.1 के नियमों का भी विशेष अध्ययन किया और मैं प्रशासकीय कार्यवाही से अवगत हूँ जिसके अंतर्गत यदि मैं रैगिंग को बढ़ावा देता हूँ/देती हूँ अथवा प्रत्यक्ष/अप्रत्यक्ष रूप से सहयोग करता/करती हूँ या घड़यंत्र करता/करती हूँ तो मेरे विरुद्ध कार्यवाही हो सकती है।

मैं सत्य निष्ठा से संकल्प लेता/लेती हूँ कि-

(अ) मैं ऐसा कोई भी कार्य नहीं करूँगा/करूँगी जोकि कंडिका-3 के नियम के अंतर्गत रैगिंग की श्रेणी में अता हो-

(ब) मैं ऐसे किसी भी कार्य में प्रतिभागी नहीं बनूँगा/बनूँगी जो कंडिका-3 रैगिंग के अंतर्गत अपराध को बढ़ावा देता हो।

मैं सत्य निष्ठा से वचन देता/देती हूँ कि यदि मैं रैगिंग में लिप्त पाया जाता/जाती हूँ तो मेरे विरुद्ध उक्त नियमों की कंडिका 9.1 के अंतर्गत बिना किसी पूर्व न्यायिक कार्यवाही के अपराधिक कार्यवाही की जा सकती है।

मैं घोषणा करता/करती हूँ कि देश की किसी भी संस्था से ना तो निकाला गया और न ही प्रवेश के लिये वर्जित किया गया न ही रैगिंग जैसे अपराध को बढ़ावा देने सहायता करने या घड़यंत्र में अपराधी पाया गया/थई हूँ। मैं अच्छी तरह जानता/जानती हूँ कि यदि मेरी ये घोषणा असत्य पाई जाती है तो मेरा प्रवेश निरस्त किया जा सकता है।

घोषणा की दिनांक : माह वर्ष

शपथकर्ता के हस्ताक्षर

नाम

सत्यापन

मैं सत्यापित करता/करती हूँ कि उक्त शपथ पत्र में उल्लिखित सभी तथ्य मेरी जानकारी में सत्य हैं और कोई भी तथ्य असत्य नहीं है तथा कुछ भी छिपाया नहीं गया है।

सत्यापन का (स्थान) (दिन) (माह) वर्ष

शपथकर्ता के हस्ताक्षर

उपस्थिति में शपथ-पत्र में उल्लिखित नियमों का अध्ययन कर (दिन) (माह) वर्ष को हस्ताक्षर आत्मिक स्वीकृति दी गई।

शपथ आयुक्त

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संलग्न - 2

माता-पिता / अभिभावक का शपथ पत्र

मैं श्री/श्रीमती/कु. (माता-पिता/अभिभावक का पूरा नाम)
..... (छात्र का पूरा नाम, प्रदेश, पंजीयन/नामांकन संख्या सहित)
..... (संस्था का नाम)

..... में प्रवेश हो चुका है, पुष्टि करता हूँ कि मुझे पैगिंग अपराध को समाप्त करने

हेतु यू.जी.सी. की नियमावली 2009 प्राप्त हुई जिसे मैंने सावधानीपूर्वक पढ़ा और पूर्णतः समझा।

2. मैंने विशेषतः नियमों को कंडिका - 3 का अध्ययन किया और पैगिंग क्या है से अवगत हुआ।
3. मैंने उक्त नियमों की कंडिका 7 और 9.1 का विशेष अध्ययन किया और मैं पूर्ण रूप से अवगत हूँ कि यदि मेरा पुत्र/पुत्री पैगिंग को बढ़ावा देने में प्रत्यक्ष या अप्रत्यक्ष रूप से सहयोग करने में अपराधी पाया जाता है तो उसके विरुद्ध प्रशासनिक कार्यवाही की जा सकती है।
4. मैं सत्य निष्ठा से संकल्प लेता हूँ कि-
(अ) मेरा पुत्र/पुत्री किसी भी प्रकार के पैगिंग अपराध में सम्मिलित नहीं होगा जो कि कंडिका - 3 के अंतर्गत आता है।
(ब) मेरा पुत्र/पुत्री किसी भी ऐसे कार्य में प्रतिभगी नहीं बनेगा जो कंडिका-3 के अंतर्गत पैगिंग अपराध की श्रेणी में आता हो।
5. मैं सत्यनिष्ठा से वचन देता हूँ कि यदि मेरा पुत्र/पुत्री पैगिंग अपराध में लिप्त पाया जाता है तो उसके विरुद्ध उक्त नियमों की कंडिका 9.1 के अंतर्गत बिना किसी पूर्व न्यायिक कार्यवाही के सजा हो सकती है।
6. मैं घोषणा करता हूँ कि मेरा पुत्र/पुत्री पैगिंग के अपराध के कारण देश की किसी भी संस्था से न तो निष्कासित किया गया न ही प्रवेश से वंचित किया गया।
घोषणा की दिनांक (माह) वर्ष

शपथकर्ता के हस्ताक्षर

नाम

पता

फोन/मोबाइल नंबर


सत्यापन

मैं सत्यापित करता/करती हूँ कि उक्त शपथ पत्र में उल्लिखित सभी तथ्य मेरे स्वयं के ज्ञान व विरवास के अनुसार सत्य है और कुछ भी छिपाया नहीं गया है।
सत्यापन का (स्थान) (दिन) (माह) वर्ष

शपथकर्ता के हस्ताक्षर

मेरी उपस्थिति में शपथ-पत्र में उल्लिखित नियमों का अध्ययन कर (दिन) (माह) वर्ष को हस्ताक्षर
आवधिक स्वीकृति दी गई।

शपथ आयुक्त


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SAI COLLEGE

(SAI MAHAVIDYALAYA)

Affiliated to Hemchand Yadav University, Durg
& Under Section 2 (f) of the UGC Act

Ref. No.

Date :

IMPLEMENTATION OF GUIDELINES OF STATUTORY / REGULATORY BODIES

FOR COMPLAINTS REGARDING SEXUAL HARASSMENT & MOLESTATION

Internal Complaint Redressal Committee in the college works under Grievance Redressal Cell and looks after any complaint received related to **SEXUAL HARASSMENT AND MOLESTATION** for both female and male students and staff. **The Committee works on zero tolerance on any such complaints and strictly follows the guidelines of Vishakha Committee** and rules and regulation framed by other statutory bodies.. Committee conducts regular meetings and students have also been involved in the structure of the committee.

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www.saicollege.org

Vishaka Guidelines

against

Sexual Harassment at Workplace

Guidelines and norms laid down by the Hon'ble Supreme Court in Vishaka and Others Vs. State of Rajasthan and Others(JT 1997 (7) SC 384)

HAVING REGARD to the definition of 'human rights' in Section 2 (d) of the Protection of Human Rights Act, 1993,

TAKING NOTE of the fact that the present civil and penal laws in India do not adequately provide for specific protection of women from sexual harassment in work places and that enactment of such legislation will take considerable time,

It is necessary and expedient for employers in work places as well as other responsible persons or institutions to observe certain guidelines to ensure the prevention of sexual harassment of women.

Duty of the Employer or other responsible persons in work places and other institutions

It shall be the duty of the employer or other responsible persons in work places or other institutions to prevent or deter the commission of acts of sexual harassment and to provide the procedures for the resolution, settlement or prosecution of acts, of sexual harassment by taking all steps required.

Definition

For this purpose, sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:

- a) Physical contact and advances;
- b) A demand or request for sexual favours;
- c) Sexually coloured remarks;
- d) Showing pornography;
- e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature



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Where any of these acts is committed in circumstances where-under the victim of such conduct has a reasonable apprehension that in relation to the victim's employment or work whether she is drawing salary, or honorarium or voluntary, whether in government, public or private enterprise such conduct can be humiliating and may constitute a health and safety problem. It is discriminatory for instance when the woman has reasonable grounds to believe that her objection would disadvantage her in connection with her employment or work including recruiting or promotion or when it creates a hostile work environment. Adverse consequences might be visited if the victim does not consent to the conduct in question or raises any objection thereto.

Preventive Steps

All employers or persons in charge of work place whether in public or private sector should take appropriate steps to prevent sexual harassment. Without prejudice to the generality of this obligation they should take the following steps:

- A. Express prohibition of sexual harassment as defined above at the work place should be notified, published and circulated in appropriate ways.**
- B. The Rules/Regulations of Government and Public Sector bodies relating to conduct and discipline should include rules/regulations prohibiting sexual harassment and provide for appropriate penalties in such rules against the offender.**
- C. As regards private employers, steps should be taken to include the aforesaid prohibitions in the standing orders under the Industrial Employment (Standing Orders) Act, 1946.**
- D. Appropriate work conditions should be provided in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women at work places and no employee woman should have reasonable grounds to believe that she is disadvantaged in connection with her employment.**



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Criminal Proceedings

Where such conduct amounts to a specific offence under the Indian Penal Code or under any other law, the employer shall initiate appropriate action in accordance with law by making a complaint with the appropriate authority.

In particular, it should ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment. The victims of sexual harassment should have the option to seek transfer of the perpetrator or their own transfer.

Disciplinary Action

Where such conduct amounts to misconduct in employment as defined by the relevant service rules, appropriate disciplinary action should be initiated by the employer in accordance with those rules.

Complaint Mechanism

Whether or not such conduct constitutes an offence under law or a breach of the service rules, an appropriate complaint mechanism should be created in the employer's organisation for redress of the complaint made by the victim. Such complaint mechanism should ensure time bound treatment of complaints.

Complaints Committee

The complaint mechanism, referred to above, should be adequate to provide, where necessary, a Complaints Committee, a special counsellor or other support service, including the maintenance of confidentiality.

The Complaints Committee should be headed by a woman and not less than half of its members should be women. Further, to prevent the possibility of any undue pressure or influence from senior levels, such Complaints Committee should involve a third party, either NGO or other body who is familiar with the issue of sexual harassment.

The Complaints Committee must make an annual report to the Government department concerned of the complaints and action taken by them.



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The employers and person in charge will also report on the compliance with the aforesaid guidelines including on the reports of the Complaints Committee to the Government department.

Worker's Initiative

Employees should be allowed to raise issues of sexual harassment at a workers' meeting and in other appropriate forum and it should be affirmatively discussed in Employer-Employee Meetings.

Awareness

Awareness of the rights of female employees in this regard should be created in particular by prominently notifying the guidelines (and appropriate legislation when enacted on the subject) in a suitable manner.

Third Party Harassment

Where sexual harassment occurs as a result of an act or omission by any third party or outsider, the employer and person in charge will take all steps necessary and reasonable to assist the affected person in terms of support and preventive action.

The Central/State Governments are requested to consider adopting suitable measures including legislation to ensure that the guidelines laid down by this order are also observed by the employers in Private Sector.

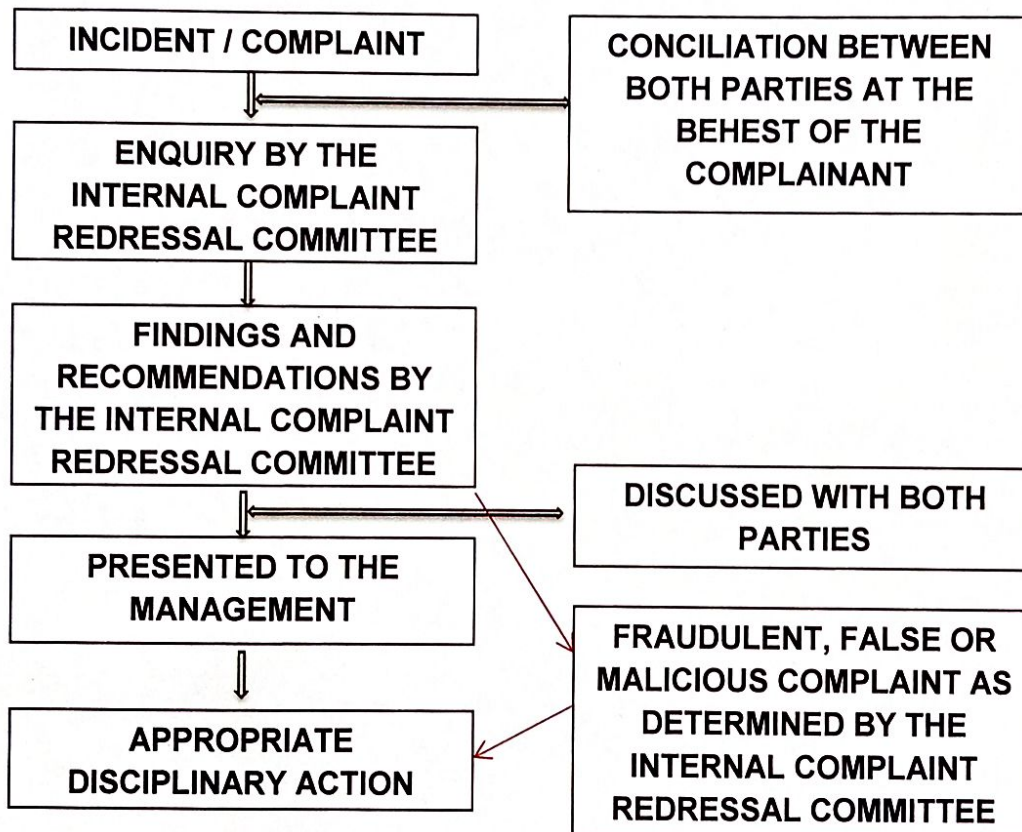
These guidelines will not prejudice any rights available under the Protection of Human Rights Act, 1993.


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MECHANISM OF COMPLAINT

An Aggrieved student or staff who intends to file a complaint is required to submit two copies of the written complaint along with the supporting documents with the names and address of the witness to the internal complaint redressal committee within 3 months from the date of the incident and in case of a series of incidents, within a period of three months from the last incident. The committee on its discretion can extend the timeline by a further period of three months for filing the complaints and record the reasons thereof. The law also has provisions for friends, relatives, co-workers etc to file the complaint in situations where the aggrieved student or staff is unable to make the complaint on account of physical or mental incapacity.

REDRESSAL PROCESS




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OFFLINE GRIEVANCE SUBMISSION

Grievance can be submitted offline through

- SUGGESTION / COMPLAINT BOX
- Grievance Register





ONLINE STUDENT GRIEVANCE FORM LINK

<https://www.saicollege.org/College.aspx?PageName=Students%20Grievance>

